

SASKATCHEWAN SYNOD ABORIGINAL FUND APPLICATION

GRANT APPLICATION GUIDELINES & FORM

This fund and grant application package has been developed to distribute funds derived from the sale of the Circle of Life (CoL) building in Regina.

Funding criteria for proposals are:

1. Funds will be used to support programs for Aboriginal Ministry initiatives in Southern Saskatchewan (approximately south of the 52 parallel)
2. Funds can be used for acquisition of capital equipment up to set amount – up to \$10,000 as part of a larger project
3. In light of our MOU with the Indian Metis Christian Fellowship (IMCF) they will be given major consideration for qualifying projects
4. The plan is to have the funds from CoL depleted within five years (by 2020) subject to receiving qualifying proposals
5. Funds to be used for both urban and rural projects
6. Proposals must have a faith based component to be given consideration
7. Proposals will be considered from all faith-based organizations in southern Saskatchewan
8. Proposals must have a full description of goals and measurements and be accompanied by a budget
9. Proposals can be multi-year in nature but must be applied/renewed for on an annual basis
10. Funds will not be used for purchasing land or buildings.

Fund Disbursement and Reporting:

1. Applications will be received anytime of the year. Once an application has been received the Funding Allocation Committee will meet within one month to discuss the project merits and determine if it will be recommended to approval.
2. Approved project funding may be disbursed in segments. If an approved grant is for an annual project over \$10,000, one half of the funds may be disbursed upon approval of the project and upon receiving a progress report at the half-way mark of the project, the balance of the grant will be disbursed.
3. Upon completion of the project, and before a second application will be considered, a full report must be received, outlining the achievements, successes and challenges of the project.

Please submit this attached completed application package to:

Saskatchewan Synod Funding Allocation Committee

Saskatchewan Synod

114 Seminary Crescent

Saskatoon, SK S7N 0X3

Telephone – 306-244-2474; Email – info@sasksynod.ca

**SASKATCHEWAN SYNOD ABORIGINAL FUND
GRANT APPLICATION FORM**

Please complete this form and submit it along with the required documentation to the Saskatchewan Synod, at the address on the cover page.

1. Name of organization(s): _____

2. Address: _____

Email _____ Postal Code: _____

3. Telephone: _____ Fax: _____

4. Revenue Canada Registered Charitable Tax # : _____

5. Contact person for this request: _____

Contact Information: Phone: _____

Email: _____

6. Briefly state mission/goals of this proposal:

8. Is this a new () or existing activity ()?

If this is an existing activity, please provide the details:

9. Describe the proposal for which you are requesting funds: Please attach a detailed proposal plan in a separate document. (Include timeline and start/end dates; the number of target group recipients you expect to involve in the proposal.) .

10. What is the total annual cost of this proposal? _____

11. Funds requested in this application? _____

12. What specifically will the funds requested be used for?

13. How will you report/evaluate the progress and completion of the activity on an annual basis?

14. Please list any community partners or other congregations that are involved in the project:

15. Are you requesting funding for this activity from other agencies? _____

If so, in what amounts? _____

16. Please attach a copy of the budget to support this proposal.

17. Authorized representatives of your organization(s):

Contact (i) _____
Person(s): Print Name Signature

(ii) _____
 Print Name Signature

Date: _____